

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**June 12, 2018
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, AB**

PRESENT:	Peter F. Braun	Reeve
	Lisa Wardley	Deputy Reeve
	Jacquie Bateman	Councillor
	Cameron Cardinal	Councillor
	David Driedger	Councillor
	Eric Jorgensen	Councillor
	Josh Knelsen	Councillor
	Anthony Peters	Councillor
	Ernest Peters	Councillor
	Walter Sarapuk	Councillor

REGRETS:

ADMINISTRATION:	Len Racher	Chief Administrative Officer
	Byron Peters	Deputy CAO
	David Fehr	Director of Operations
	Doug Munn	Director of Community Services
	Fred Wiebe	Director of Utilities
	Carol Gabriel	Director of Legislative & Support Services/Recording Secretary
	Don Roberts	Zama Site Manager
	Grant Smith	Agricultural Fieldman
	Jennifer Batt	Finance Controller
	Willie Schmidt	Fleet Maintenance Supervisor
	Chelsea Doi	Municipal Intern

ALSO PRESENT: Members of the public.
Aaron Steblyk, Assessor, Compass Assessment Consultants Inc.

Minutes of the Regular Council meeting for Mackenzie County held on June 12, 2018 in the Council Chambers at the Fort Vermilion County Office.

CALL TO ORDER: 1. a) Call to Order

Reeve Braun called the meeting to order at 10:01 a.m.

AGENDA: 2. a) Adoption of Agenda

MOTION 18-06-407

MOVED by Councillor Sarapuk

That the agenda be approved with the following additions:

- 9. c) Forestry
- 12. e) Bistcho Cabins Assessment
- 13. c) Fort Vermilion River Bank
- 17. c) Mackenzie Regional Waste Management Commission (s. 16)

CARRIED

**MINUTES FROM
PREVIOUS MEETING:**

3. a) Minutes of the May 23, 2018 Regular Council Meeting

MOTION 18-06-408

MOVED by Councillor Driedger

That the minutes of the May 23, 2018 Regular Council Meeting be adopted as presented.

CARRIED

**MINUTES FROM
PREVIOUS MEETING:**

3. b) Business Arising out of the Minutes

None.

DELEGATIONS:

4. a) Audrey Randle – Regarding Agenda Item 14. a)

MOTION 18-06-409

MOVED by Councillor Jorgensen

That Council move in-camera at 10:10 a.m. to discuss Audrey Randle's concerns related to Item 14. a (*FOIP, Div. 2, Part 1, s. 17*).

CARRIED

The following individuals were present during the in-camera discussion (*MGA Section 602.08(1)(6)*):

- All Councillors Present
- Len Racher, Chief Administrative Officer
- Byron Peters, Deputy CAO
- Carol Gabriel, Director of Legislative & Support Services
- Audrey Randle, Affected Property Owner

MOTION 18-06-410

MOVED by Councillor Knelsen

That Council move out of camera at 10:53 a.m.

CARRIED

Reeve Braun recessed the meeting at 10:55 a.m. and reconvened the meeting at 11:03 a.m.

Councillor Cardinal declared himself in conflict and left his seat at the table.

MOTION 18-06-411

MOVED by Deputy Reeve Wardley

That administration move forward to investigate options for Plan 5999CL and report back to Council.

CARRIED

Councillor Cardinal resumed his seat at the table.

DELEGATIONS:

4. b) Aaron Steblyk, Compass Assessment Consultants Inc.

Aaron Steblyk, Assessor, was present to address and provide explanation to Council's concerns regarding the 2018 assessments.

MOTION 18-06-412

MOVED by Deputy Reeve Wardley

That administration bring forward a list of exempted properties, including grants in lieu, annually.

CARRIED

Reeve Braun recessed the meeting at 12:04 p.m. and reconvened the meeting at 12:52 p.m.

**COUNCIL COMMITTEE
REPORTS:**

5. a) Council Committee Reports (verbal)

MOTION 18-06-413

MOVED by Councillor E. Peters

That the council committee reports be received for information.

CARRIED

**COUNCIL COMMITTEE
REPORTS:**

MOTION 18-06-414

5. b) Municipal Planning Commission Meeting Minutes

MOVED by Deputy Reeve Wardley

That the Municipal Planning Commission meeting minutes of May 24, 2018 be received for information.

CARRIED

**COUNCIL COMMITTEE
REPORTS:**

MOTION 18-06-415

5. c) Tompkins Crossing Committee Meeting Minutes

MOVED by Councillor Knelsen

That the Tompkins Crossing Committee unapproved minutes of the May 28, 2018 be received for information.

CARRIED

**COUNCIL COMMITTEE
REPORTS:**

MOTION 18-06-416

5. d) Finance Committee Meeting Minutes

MOVED by Councillor E. Peters

That the unapproved Finance Committee meeting minutes of May 24, 2018 be received for information.

CARRIED

CAO REPORT:

6. a) CAO & Directors Report for May 2018

MOTION 18-06-417

MOVED by Deputy Reeve Wardley

That a letter be sent to Canada Post regarding inadequate parking, traffic movements, and transparency of process in regards to the new La Crete post office location.

CARRIED

Councillor Jorgensen and Councillor Knelsen stepped out of the meeting at 1:58 p.m.

MOTION 18-06-418

MOVED by Councillor Cardinal

That the CAO and Directors reports for May 2018 be received

for information.

CARRIED

TENDERS:

7. a) None

PUBLIC HEARINGS:

8. a) None

ADMINISTRATION:

9. a) **Federation of Canadian Municipalities (FCM)
Advocacy Fund**

MOTION 18-06-419
Requires 2/3

MOVED by Deputy Reeve Wardley

That Mackenzie County contribute to the Federation of Canadian Municipalities 2-Year Special Advocacy Fund in the amount of \$1,050 with funding coming from the General Operating Reserve.

CARRIED

ADMINISTRATION:

9. b) **Caribou Update (standing item)**

MOTION 18-06-420

MOVED by Deputy Reeve Wardley

That the caribou update be received for information.

CARRIED

ADMINISTRATION:

9. c) **Forestry (ADDITION)**

Councillor Jorgensen and Councillor Knelsen rejoined the meeting at 2:02 p.m.

MOTION 18-06-421
Requires Unanimous

MOVED by Councillor Bateman

That a letter be sent to Alberta Agriculture & Forestry requesting to pull back the permit requirement date to October 1st at the discretion of the High Level Wildfire Management Area.

CARRIED UNANIMOUSLY

**AGRICULTURE
SERVICES:**

10. a) None

COMMUNITY

11. a) **Vehicle Donation – Fort Vermilion Fire**

SERVICES:

MOTION 18-06-422
Requires 2/3

MOVED by Councillor Jorgensen

That the donation of a 2006 Ford Ambulance from Western Air Rescue be accepted and that the budget be amended to include \$3,000 for outfitting the unit with funding coming from the Vehicle & Equipment Replacement and Emergency Service Reserve.

CARRIED

**COMMUNITY
SERVICES:**

**11. b) Surveying Cost for La Crete Walking Trail
Disposition Amendment**

MOTION 18-06-423
Requires 2/3

MOVED by Deputy Reeve Wardley

That the budget be amended to include an additional \$6,000 for the surveying and application fee for the amendment to the La Crete Walking Trail disposition, with funding coming from the Municipal Reserve or the General Operating Reserve.

CARRIED

**COMMUNITY
SERVICES:**

**11. c) Reasons to Declare a State of Local Emergency
(SOLE)**

Councillor Bateman and Councillor E. Peters stepped out of the meeting at 2:12 p.m.

MOTION 18-06-424

MOVED by Councillor Knelsen

That the information regarding the declaration of a State of Local Emergency (SOLE) be received for information.

CARRIED

FINANCE:

**12. a) Bylaw 1104-18 – Local Improvement Tax, Rolled
Curb & Gutter and Monolithic Sidewalk (Teachers
Loop)**

MOTION 18-06-425

MOVED by Deputy Reeve Wardley

That first reading be given to Bylaw 1104-18, being a bylaw authorizing imposition of a local improvement tax to the benefiting properties for construction of Rolled Curb & Gutter

and Monolithic Sidewalk on 95th Avenue, 101st Street 96th Avenue (Teachers Loop) for; Plan 782 0147, Block 15, Lots 1-14 and Block 1, Lots 17-35 and Plan 122 0082, Block 1, Lot 39 in the Hamlet of La Crete.

CARRIED

FINANCE:

12. b) Policy ADM033 Personal Vehicle Allowance

Councillor Bateman and Councillor E. Peters rejoined the meeting at 2:24 p.m.

MOTION 18-06-426

MOVED by Deputy Reeve Wardley

That Policy ADM033 Personal Vehicle Allowance be approved as amended and with the removal of 4. b).

CARRIED

Reeve Braun recessed the meeting at 2:28 p.m. and reconvened the meeting at 2:41 p.m.

FINANCE:

12. c) Policy ADM049 Bursaries

MOTION 18-06-427

MOVED by Councillor Driedger

That Policy ADM049 Bursaries be approved as amended.

CARRIED

FINANCE:

12. d) 2018 Bursaries – Additional Funds Request

MOTION 18-06-428
Requires 2/3

MOVED by Deputy Reeve Wardley

That the operating budget be amended to include an additional \$4,000 to fund the 2018 bursaries with funding coming from the Bursaries Reserve.

CARRIED

FINANCE:

12. e) Bistcho Cabins Assessment (ADDITION)

MOTION 18-06-429
Requires Unanimous

MOVED by Deputy Reeve Wardley

That the Bistcho Cabins assessment be TABLED to the next meeting for more information.

CARRIED

OPERATIONS:

13. a) Pavement Strengthening – Highway 88 Connector & Range Road 153 (River Road)

MOTION 18-06-430
Requires 2/3

MOVED by Councillor Sarapuk

That the Highway 88 Connector and Range Road 153 (River Road) pavement overlay project proposal be TABLED to the next meeting for financing options.

CARRIED

OPERATIONS:

13. b) Chip Seal Project Discussion

MOTION 18-06-431

MOVED by Deputy Reeve Wardley

That the chip seal project discussion be TABLED to the next meeting.

CARRIED

OPERATIONS:

13. c) Fort Vermilion River Bank (ADDITION)

MOTION 18-06-432
Requires Unanimous

MOVED by Councillor Jorgensen

That the County apply to Alberta Environment & Parks for a bank stabilization and clean-up along the Peace River in the Hamlet of Fort Vermilion as a result of the ice jam flooding event.

CARRIED UNANIMOUSLY

MOTION 18-06-433

MOVED by Councillor Cardinal

That administration bring back snow removal options along River Road in the Hamlet of Fort Vermilion.

CARRIED

**PLANNING &
DEVELOPMENT:**

14. a) Response from the Director of Surveys regarding issues with Plan 5999CL in Fort Vermilion

MOTION 18-06-434
Requires 2/3

MOVED by Councillor Knelsen

That the response from the Director of Surveys regarding issues with Plan 5999CL in Fort Vermilion be received for information.

CARRIED

UTILITIES:

15. a) None

**INFORMATION/
CORRESPONDENCE:**

16. a) Information/Correspondence

MOTION 18-06-435

MOVED by Deputy Reeve Wardley

That the County commit to 50% of Council attending the Northern Sunrise County workshop with Doug Griffiths in the fall of 2018.

CARRIED

MOTION 18-06-436

MOVED by Councillor Knelsen

That the information/correspondence items be accepted for information purposes.

CARRIED

Reeve Braun recessed the meeting at 3:55 p.m. and reconvened the meeting at 4:13 p.m.

IN-CAMERA SESSION:

17. In-Camera Session

MOTION 18-06-437

MOVED by Councillor Cardinal

That Council move in-camera at 4:13 p.m. to discuss the following:

- Debriefing of State of Local Emergencies (s. 24)
- Staffing (s. 19, 24)
- Mackenzie Regional Waste Management Commission (s. 16)

CARRIED

All Councillors and Administration were present during the majority of the in-camera discussion, and Council and the CAO were present for the remainder. *(MGA Section 602.08(1)(6))*

MOTION 18-06-438

MOVED by Councillor A. Peters

That Council move out of camera at 5:16 p.m.

CARRIED

IN-CAMERA SESSION:

17. a) Debriefing of State of Local Emergencies (s. 24)

MOTION 18-06-439

MOVED by Councillor E. Peters

That the debriefing of the state of local emergencies be received for information.

CARRIED

IN-CAMERA SESSION:

17. b) Staffing (s. 19, 24)

MOTION 18-06-440

MOVED by Councillor Sarapuk

That Carol Gabriel, Director of Legislative & Support Services, be authorized to have signing authority on the following accounts effective June 11, 2018, until the position of Director of Finance has been filled.

- ATB Financial
- ATB Financial MasterCard
- ATB Investment Management
- Vision Credit Union

CARRIED

IN-CAMERA SESSION:

17. c) Mackenzie Regional Waste Management Commission (s. 16) (ADDITION)

MOTION 18-06-441

Requires Unanimous

MOVED by Councillor Knelsen

That the Mackenzie Regional Waste Management Commission discussion be received for information.

CARRIED

NOTICE OF MOTION:

18. a) None

NEXT MEETING DATE:

19. a) Next Meeting Dates

Committee of the Whole Meeting
June 26, 2018

10:00 a.m.
Fort Vermilion Council Chambers

Regular Council Meeting
June 27, 2018
10:00 a.m.
Fort Vermilion Council Chambers

ADJOURNMENT: **20. a) Adjournment**

MOTION 18-06-442 **MOVED** by Councillor Jorgensen

That the Council meeting be adjourned at 5:17 p.m.

CARRIED

These minutes were approved by Council on June 27, 2018.

(original signed) _____

Peter F. Braun
Reeve

(original signed) _____

Len Racher
Chief Administrative Officer

